

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON MONDAY 29 MARCH 2021 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs: Councillors David Bunn, Sophie Floate, Leonard Leigh, Gloria Lester-Stevens, Mike Morris, Stephen Phipps and Nick Rayner.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer) and District Councillors Christine Heath and Mike Bishop.

APOLOGIES: None

Councillors Joanna Barton and Heather Westbury were not present.

The Chairman welcomed everyone to the meeting and requested Councillors to advise the Parish Council if they were recording the meeting, to enable this to be facilitated.

237/20 Declarations of Interest

Minute Number 240/20 Chairman's Announcements & 247/20 Correspondence, Bloxham School – Councillor Sophie Floate declared an interest in this item because her husband was an employee at Bloxham School.

Councillor Mike Morris declared an interest in this item because he was an employee at Bloxham School.

238/20 Minutes – Prior to the meeting, the minutes of the meeting held on 16 March 2021 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 16 March 2021 be approved and signed by the Chairman.

Action SC/TG

239/20 Matters Arising

Minute Number 224/20, Biodiversity Group – Posters publicising the biodiversity areas had been circulated in village and the Biodiversity Group could continue with their work.

Minute Number 229/20 (i) – Environment/Village Matters, Vehicle Activated Sign (VAS) A361 – The Parish Council hoped that the Traffic Calming Working Group would identify other locations for additional VAS' too. **Action MM**

Minute Number 230/20 (ii), Containing Covid-19 Outbreak Management Fund – The Chairman had submitted an application to Cherwell District Council requesting funds for the Cherry Tree Centre and the St Mary's Thursday Day Centre.

240/20 Chairman's Announcements

- Bloxham School – The Chairman advised on a briefing which a number of Parish Council members had received, with regard to potential changes at Dewey Hall.

241/20 Open Forum – No residents were present.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

242/20 Reports from County and District Councillors – District Councillor Christine Heath reported that she had been dealing with an issue relating to Bloxham School.

243/20 Planning

- i) Planning Applications

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- Results of Planning Applications – The Chairman reported on the results of two planning applications, determined by Cherwell District Council:

21/00284/F ,1 Green Hills Park, Single storey rear extension, conversion of garage to office and erection of new link room from proposed extension to proposed office - Approved

21/00102/F, 11 Courtington Lane Bloxham, Two storey rear extension with internal remodeling – Approved

- 21/00693/F, 14 Schofields Way, Bloxham – The Parish Council considered an application for a change of use of amenity land to domestic use and erection of a fence.

Resolved that the Parish Council objects to application 21/00693/F on the grounds that it is contrary to BL9(a) of the Bloxham Neighbourhood Development Plan, Regard for Resident Amenities. Amenity land is for the benefit of the community as a whole.

The Parish Council would also like clarification or whether it is lawful for residents to have the right to claim and fence off land next to their property, when such land was designated amenity land for the community within the original planning application for the development. **Action TG/SC**

- 21/00576/F, Brompton Farm, South Newington Road, Bloxham – The Parish Council considered an application for a two storey side and a single storey rear extension.

Resolved that the Parish Council has no objections to application 21/00576/F. **Action TG**

- 21/00511/F, Wooden Hill Farm Barford Road Bloxham – The Parish Council considered an application for the variation of condition 2 (plans) of 19/01744/F - retain the steel portal frames and the existing roof profile.

Resolved that the Parish Council objects to application 21/00511/F on the grounds that it is not limited to a discharge of conditions. Given the changes and level of detail, the proposals appear to require a new planning application and should be dealt with as such. In addition, with the inclusion of business premises in the application, a change of use application might be considered appropriate too.

- 21/00797/F, 19 Colesbourne Road Bloxham – The Parish Council considered an application for a garage conversion, flat roof changed to pitched roof, two new rooflights, porch enlargement and material and fenestration alternations.

Resolved that the Parish Council has no objections to application 21/00797/F. **Action TG**

244/20 Environment/Village Matters

- i) Bloxham Annual Parish Meeting (APM) – The Parish Council discussed the APM scheduled for Thursday 22 April 2021 at 730pm on Zoom. All residents were invited to attend.

Resolved that the report be noted.

- ii) 'No Mow May' – The Parish Council discussed the grass verges in the village not being cut in May 2021 to help with biodiversity in the village.

Resolved that the 'No Mow May' be approved and grass verges in the village will not be cut in May 2021. **Action TG/NR**

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245/20 Finance

- i) Accounts for Payment and Bank Reconciliation - The Clerk submitted to the Parish Council, the accounts for payment and the bank reconciliation.

Resolved that:

- 1) the bank reconciliation be approved and the following accounts for payment be approved:

CPRE – Annual Subscription	£36.00
TaxAssist Accountants – Payroll services for 2021/2002	£276.71
Nigel Prickett – Clearance of The Gogs Footpath	£384.00

- 2) as the land owner, the County Council be requested to reimburse the Parish Council for £384.00 for the works to The Gogs footpath. **Action TG**

246/20 Parish Council Matters

- i) Vacancies – The Clerk reported that there had not been any applications for cooption.

Resolved that the two vacancies continue to the advertised. **Action TG/SC**

- ii) Parish Council Meetings Post 7 May 2021 – The Parish Council discussed the format of Parish Council meetings once the emergency legislation expired on 7 May 2021.

Resolved that this matter be discussed at the next meeting of the Parish Council. **Action TG**

247/20 Correspondence – A letter from a resident had been received regarding Bloxham School moving its cricket nets. The matter was being handled by Cherwell District Council.

Resolved that the report be noted.

248/20 Exclusion of the Public and Press

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 249/20 & 250/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

249/20 Jubilee Hall Project – The Chairman and Councillor Stephen Phipps gave an update on the project at the Hall.

Resolved that the report be noted.

250/20 Staffing Committee – Prior to the meeting, the minutes of the Staffing Committee held on 10 March 2021 and 22 March 2021.

Resolved that the minutes be noted and recommendations approved.

(The public and press were invited back into the meeting at the conclusion of this item)

251/20 Meeting Dates – The Chairman reported that until further notice, Parish Council meetings would be held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Monday 12 April 2021

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- Thursday 22 April 2021 (Bloxham Annual Parish Meeting)
- Wednesday 5 May 2021
- Wednesday 19 May 2021

252/20 Items for Future Agendas

- Goggs Tree works for Monday 6/9/2021
- Vehicle Activated Sign (VAS) A361
- Parish Council Meetings Post 7 May 2021

(The meeting ended at 9.25pm)

Chairman – 12 April 2021